

ACTIONS TAKEN TO GREEN THE 76TH ANNUAL U.S. CONFERENCE OF MAYORS MEETING IN MIAMI

EVENT SITE: INTERCONTINENTAL HOTEL

Green Lodging Certified

- The Intercontinental Hotel chosen to hold the meeting, was a local leader in receiving a Single Palm Certification from the Florida Green Lodging program (one of two hotels in Miami-Dade County with this distinction).

Energy Efficiency

- Computerized Energy Management System is used to regulate AC consumption in meeting rooms by maintaining higher temperatures and turning off when not in use.
- High energy efficient lighting (e.g., T-8s instead of T-12s and Compact Fluorescent Lightbulbs (CFLs) are installed in majority of hotel including guest rooms, meeting rooms, mezzanine, lobby and back offices.
- Timers are used on outdoor lights and motion sensors in meeting rooms minimizing unnecessary lighting.
- Hotel uses Energy Star rated washing machines, LCD monitors, and all new computers.
- All Intercontinental hotel staff are educated and regularly trained on energy efficient practices.

Water Conservation & Pollution Prevention

- Water efficient showerheads, faucets and toilets have been installed throughout hotel.
- Water from laundry, cooling towers and boilers is filtered and reused, reducing consumption and pollutants.
- Hotel participates in Project Planet Program which encourages guests staying more than one night to have linens and towels laundered every 3 days.

Waste Reduction

- Meeting handouts will be significantly reduced, only one per table, and printed on recycled content paper with soy ink and double sided. Presenters will be encouraged to limit handouts and provide websites or PDFs. Conference attendees will be given USB drives to download conference materials.
- Recycling bins will be available in the lobby, mezzanine, meeting rooms, and every other guest room floor for office paper, beverage containers, and newspapers.
- Meeting signage will be minimized and reused when possible.
- The Plastic coverings from the name tags will be collected, reused and printed on recycled content paper.
- Newspapers will be delivered to guest rooms without a bag or in a reusable bag.
- Unused food will be donated to hotel employee cafeteria.
- Drinking water will be tap water and served from pitchers to reusable glasses.
- Flowers will be locally grown or potted plants that will be donated locally.

Attendee Awareness

- Eco-tips and efforts will be broadcast to guest rooms on the hotel's in-house television channel, on LCD monitors throughout the hotel, and through City of Miami's handouts in guest packets.
- Video – 3-5 minute showcase of City of Miami's greening efforts.
- Conference volunteers will remind and guide conference attendees about environmentally friendly behaviors.
- High profile national leaders will be speaking throughout the 5-day conference about climate protection and greening efforts in America.

OFF-SITE EVENTS

- Transportation – Will utilize 9 biodiesel buses and 30 hybrid vehicles to transport guests.
- Tree Planting – Prior to the meeting, each Mayor should have received a tree sapling to plant in their city, from the city of Miami (200 Florida friendly trees will be planted in honor of each Mayor attending the conference).
- Water – Will be bottled water from local sources in eco-shaped recyclable bottles.
- Unused Food – Will be donated to a local food bank.
- Flowers – Will be locally grown or potted plants that will be donated to staff and/or volunteers.

Waste Reduction

- Recycling bins will be used to collect beverage containers and recyclable food service items.
- No Styrofoam will be used.
- All disposable items (e.g., plates, utensils, cups) will be non-coated recycled paper or recyclable plastics (#s 1, 2 or 3).
- Condiments will be served from bulk containers & silverware will not be individually wrapped.
- All paper towels and napkins will be made from recycled, unbleached paper.

Energy efficiency

- Will use LED lighting when possible.
- Outdoor events will be powered by biodiesel generators.

Green Giveaways

- Reusable tote bags.

DO YOUR PART! PLEASE RECYCLE!



THE UNITED STATES CONFERENCE OF MAYORS